



I-CORPS

UMD I-Corps Teams: Guide to NSF National Application

Congratulations! Your team is nominated by the UMD I-Corps team for consideration to advance to NSF's seven-week National I-Corps Cohort. You will work closely with our team during the application process.

Please review the following steps carefully.

1. UMD I-Corps will meet with selected teams ("Team") to discuss and confirm:
 - a. Team composition
 - b. Team commitment
 - c. National cohort application
 - d. National cohort logistics
2. Team should carefully review:
 - a. NSF I-Corps cohort dates: https://www.nsf.gov/news/special_reports/i-corps/teams.jsp
 - b. NSF I-Corps Teams Solicitation: https://www.nsf.gov/publications/pub_summ.jsp?ods_key=nsf18515
 - c. NSF I-Corps Teams FAQs: <https://www.nsf.gov/pubs/2018/nsf18057/nsf18057.jsp>
3. UMD I-Corps will help the Team reach out to the NSF I-Corps Program Officer to demonstrate interest.
4. Team will work with UMD I-Corps to draft the executive summary form (found at <https://nsfgov.secure.force.com/icorps>)
5. Once the executive summary is finalized, teams should submit the executive summary form directly to NSF at <https://nsfgov.secure.force.com/icorps>. An interview is scheduled with NSF that includes the entire Team and a representative from UMD I-Corps. Note that NSF may interview teams one or two times with different program officers.
6. UMD I-Corps program directors will send a Letter of Recommendation to NSF I-Corps Program Officers upon submission of the Executive Summary. Coordinate with UMD I-Corps to ensure timing of this submission.
7. Teams are required to notify their UMD Research Administrator that they anticipate submitting an application to NSF when they receive an invitation to interview.*
8. Following a successful interview(s), the Team will receive an invitation from NSF to submit their final application. There is a shorter than normal proposal timeline for grants (<10 days), so Teams MUST engage with their UMD Research Administrators ASAP to update them of their status.
9. The Team will work with their UMD research administrator to prepare a final National I-Corps Teams application which will be submitted to Fastlane. This application will be submitted through the UMD PreAward process through the Research Administrator of the Team's primary School.
10. Team will await a final decision from NSF, and notify UMD I-Corps of their final status.
11. Upon acceptance, schedule a time with the UMD I-Corps program leaders to prepare for the cohort.

***TEAMS NEED TO REACH OUT TO THEIR RESEARCH ADMINISTRATORS AT UMD TO START THE PRE-AWARD AND PROPOSAL PROCESS AS SOON AS THEY GET INVITED TO INTERVIEW.**

UMD I-Corps is not responsible for facilitating or managing the proposal writing process.